



## Report to the Trustees

1<sup>st</sup> April 2010 – 31<sup>st</sup> March 2011

### Mission Statement

*“Alleviating poverty in rural Tanzania”*

### Method Statement

*LTT is a self-help sustainable development micro-charity helping to alleviate poverty in rural Tanzania*

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Julian Page  
Trustee and Director of Operation  
23<sup>rd</sup> May 2011  
First draft

## *Executive Summary*

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Poverty is a term inflicted on people by others who wish to categorise them and as such one must be careful that it is not used to insult or offend people who have been placed in this category. Wealth, social status and ethnicity are not items by which we measure a person's worth. Everyone is worth the same and has the same rights as each others. Poverty is used in some cultures as a measure of happiness while in other cultures material wealth is far from important. Happiness is not determined by material wealth but by an individual's ability to be in safe, in good health and self determining. When the Livingstone Tanzania Trust says it wants to help alleviate poverty, we want to help individuals gain food security, gain and maintain good health through knowledge and diet, and be more self determining through education that can open doors and create opportunities for personal, communal and national growth.

With this in mind this annual report details the activities undertaken by the Livingstone Tanzania Trust as we work with the local communities to improve the education of their children; to improve their farming knowledge; to improve the understanding of the causes of ill health and develop ways to tackle them; and to work with the community as they develop small income generation schemes that allow them greater freedom of choice in their domestic and community affairs.

The focus of our work has been in primary schools which act as the hub with projects radiating out into the parent community groups. The ideas at the schools are developed and tested can be copied by the students or their parents if they feel they are successful enough to risk making changes to their own lives. LTT's employees are always willing to assist those who come to the school and ask for assistance as long as they are willing to participate in the solution.

Our education projects are run with the full approval of the Town Education Officers and we work closely with them to scale up the projects that they feel are a success and easy to copy.

The administration of the Charity is hectic and we need to take steps to share the workload by bringing in some additional skills and volunteers as LTT starts to progress from a kitchen table charity to a small office charity. This process needs to be carefully managed so as to retain the passion and enthusiasm of all concerned.

With LTT being in its 5<sup>th</sup> year it is right that a full community impact assessment be undertaken to determine whether the community are reaping the rewards of the hard work that the charity is putting in. It will also help the charity determine the next 5 year strategy. This is planned to be undertaken in October/November 2011

A review of the year suggests that LTT has performed well under extremely difficult economic conditions, with funds drying up in the UK and inflation and costs increasing in Tanzania. The survival of small charities like LTT is ever dependant on the sacrifices made by the Trustees and we are grateful to the Trustees who have selflessly given up their time to ensure its survival.

## Strategy 1 - Improve the educational environment in kindergartens and primary and secondary schools

*Education is not the solution to poverty, but it is the best tool to fight it*

### **Background**

The Tanzanian schools in Babati are hugely wanting. Neither the State nor the community currently have the finances to invest the amount of money needed to bring about the real change that are much needed in the schools. The Livingstone Tanzania Trust has assisted in this process at two primary schools by creating a clean, safe and stimulating educational environment for the students to learn in, by contributing additional learning materials and training the teachers. It is the Livingstone Tanzania Trust's long term goal to create a chain of excellence from kindergarten to secondary school and beyond. We believe that the young people, with the necessary knowledge and skills, will have greater opportunities to gain meaningful employment and through this can earn an income sufficient for them and their families. The Livingstone Tanzania Trust also recognise that not everyone is academically gifted and so have ensured that life skills are be taught to ensure that all of the young people leave the primary education with some skills and hope for the future.

Preschool education, whilst not being compulsory is highly advisable. Independent research suggests that those young people who have attended kindergarten or similar perform better than those who have not. In Tanzania this education is not free but the teachers are not allowed to expel those children whose parents fail to make the payments so the teachers are left in a difficult position and as a result many fail to receive the income they need which makes this valuable service unsustainable.

Community primary schools are schools that are part funded by the community. The Government will pay for the teachers and make a small contribution towards maintenance, books, and administration costs, but it is the community's responsibility to provide and maintain the school buildings including the teachers' houses as well as pay for the security guard, chef, firewood and school meals. The community are mostly subsistence farmers who do not have the resources to meet this demand. The Livingstone Tanzania Trust is helping some communities meet this need whilst also providing training to assist them to improve their income generation potential.

- The Waangwaray Primary School is being considered for a sister relationship with a cluster of schools in Wimbledon/Merton, London., UK
- The Sinai Primary School has established a sister school relationship with Woodland Hill and Sabre Technology in the USA
- The Kwaraa Secondary School has a fledgling relationship with the Harris Academy, South Norwood, South London, UK
- The Frederick Sumaye Secondary School is in the process of establishing a relationship with the Nailsea School in Bristol, UK.
- The Ufani Primary School, Bacho Village, near Dareda has been adopted by the Karimu Foundation, USA with whom LTT occasionally work and share ideas.
- The Singe Secondary School is a boarding school outside Babati where one students being sponsored by LTT is attending school.

<b>Method</b>	<b>Location</b>	<b>Project Name</b>	<b>Project Notes</b>
Renovating buildings	Waangwaray Primary School	Library	Classroom 6 was too small for any single year group so, after consultation, it was decided to turn it into a school library/learning centre. The existing text books, references books and reading books were added to and made accessible rather than horded in locked cupboards and added to. A different and bright learning environment was created (June 2010) with tables and chairs for working groups. The classroom is managed by one teacher and students are encouraged to use the room in their own time and the teachers are encourages to use the room for small working groups. It is also being used by Year 7 for after school lessons
	Waangwaray Primary School	Classrooms 3, 4 & 5	These dark classrooms were not being well maintained. Some volunteers provided a free coat of brighter paint and a cleaning programme has been put in place to keep the classrooms looking for respectable. (July 2010)
	Waangwaray Primary School	Classroom 1	20 new desks were added to this classroom due to the growing demand for space. The bases of which were all painted with termite proof paint.
	Sinai Primary School	Kindergarten	This kindergarten was located in a building with no lintel, cracking walls and eroding foundations. The building was demolished (July 2010) and rebuilt (August 2010) and transformed into a model kindergarten (March 2011) with new text books, tables, benches, notice boards and toys
Building buildings	Sinai Primary School	Toilet and shower	The teachers and guest toilet was unacceptable. A new block was built to include a shower block with skylights. The guttering is attached to a water tank. This facility can be used by volunteers.
	Sinai Primary School	Kitchen	The kitchen is used daily for cooking the teacher's lunch. When it came to feeing 606 students there were not enough stoves, we need to add an extension.
	Waangwaray Primary School Kwaraa Secondary School	Kitchen Classroom building	The old kitchen was demolished and a new one build with fuel efficient stoves and a back boiler No progress. The Harris Academy has raised £4000 towards the target. The classrooms are being built without the funds, and we hope that when they reach the target there will be a need!!

	Kwaang Secondary School		LTT donated funds for the building of a dormitory for the girls. There has been progress in building this and other buildings at the school independent of our efforts. Water continues to be a problem. LTT have asked for a survey of the land to be funded and undertaken by the Town Council – no progress as yet. Sabre have a school interested in a link with them.
Improving skills	Frederick Sumaye Secondary School		No progress with LTT but the laboratories are nearly completed (no sit out), the dormitory still needs toilets, showers , windows doors and water)
	Waangwaray	Teacher Skills Training	Jane White from The Priory Church of England School, Wimbledon came to assess the schools teaching methods and to determine how teacher training can be developed. The thoughts are that the teaching needs to be more centred on the students where there are intra-class streams; this would require training of the teachers and greater preparation for them but would be more rewarding for the students. This is not possible for every subject. It is suggested that a local teacher also be asked to assess the needs of the teachers. I think we could ask Mr Moses to do this.
	Sinai, Waangwaray, Maisaka, Komoto, Harambee, Darajani and Kwaang Primary Schools	Teacher Training	The lessons are well attended but not by the teachers from Waangwaray other than Teacher Devota. The classes were good, they were each given a novel in English to read and swap. We want to introduce student’s centred learning into the classrooms so that this style of learning can be copied at their schools. 20 reading books were delivered to these teacher to read and share
	Waangwaray	Computer training	Three computers were donated to the teachers at Waangwaray and ongoing skills training classes are being provided. The teachers have requested a printer from the town council. This is unlikely to materialise. Mr Walter and Jason have both received gifts of a note book from sabre to assist them with their report writing and communication.
Improving resources	Waangwaray, Darajani, Maisaka and Hangoni Primary Schools.	Reading Competition	This started as just the Waangwaray school with the winners going on safari to Tarangire National Park and escalated into a competition between schools to encourage more children to read. The judge was the Town Education Officer. A sponsor needs to be found.
	Waangwaray Primary School	Books	72 story books were bought for the library (June 2010). 399 text books were bought (august 2010) and 12 more story books were added (February 2011). There is a planned cycle ride in July to raise funds for books.
	Sinai Primary School	Books	24 reading books were donated by Sabre technology, 120 text books were provided for the Kindergarten. There is a cycle ride in July to raise funds for books
Water	Sinai Primary School	Pump	Sabre Technology donated and installed a pump that they FEDEX-ed from USA. This has allowed further development to take place. The pump handle broke after a month and is in the process of being repaired. The sustainability of this option was discussed but advise not taken on board.
	Frederick Sumaye Secondary School	Well, pump	A well was dug at the school and a water tank installed on a plinth. A pump and generator were purchased and water was successfully pumped, but the high cost of petrol makes it an expensive operation. We will be looking at a stair pump. The water is being used for cooking, cleaning and a market garden.
	Kwaang	Rainwater harvesting and solar pasteurisation	A demonstration roof was built (Aug 2010) and the water from it can be collected in the accompanying water barrel. The roof can also be used for solar pasteurisation and the instructions were left with the school science teacher. When we returned (Feb 2011) the system was not being used despite the dirty water being collected from the near dry river bed.
	Waangwaray	Rainwater harvesting	The rainwater from the roof is now channelled along troughs on the ground to 2 water pits which collect the rain and enable it to be used for irrigation. This demonstration model can be copied in the community.
Food	Waangwaray Kindergarten	Fruit trees	Passion vines avocado and mango trees have been planted around the kindergarten, some were eaten by the goat (no longer there), these were replaced, the rest are doing well. There is a project proposal in place to feed the kindergarten kids.
	Waangwaray Primary School	Farming lessons	The students have 80 minutes a week which are targeted at market garden, livestock, fish farming and arable crops. There are no notes as yet to accompany the training. We aim to develop keyhole gardens and more sack garden where we can provide notes
	Sinai Primary School	Market Garden	The market garden has been dug (March 2011) and planting will start
	Sinai Primary School	Orchard	The planting of fruit, timber and firewood trees has started in the school orchard. The work is being done by the students and the water from the pump is helping to irrigate them.
Teacher Income	Waangwaray Kindergarten	Kindergarten teacher	This teacher is being sponsored
	Sinai Kindergarten	Kindergarten teacher	There is a funding proposal to fund this teacher (Met by donor for 1 year)

Sports facilities	Waangwaray Primary School	Sports Shirts	No shirts were delivered this year due to customs interference
	Waangwaray Primary School	Balls	Three footballs and a netball were donated throughout the year. Contact has been made with the Great Football Giveaway
	Sinai Primary School	Balls	Two Footballs and 3 tennis balls were donated throughout the year. Contact has been made with the Great Football Giveaway
Teachers Houses	Kwaraa Secondary School	Balls	Contact has been made with the Great Football Giveaway.
	All schools	Teachers Houses	No progress has been made here due to high cost and small impact. This is a school need and not a development need. This conflict has been communicated to the head teachers.

The exam results for Waangwaray

	Kiswahili	English	Social Services	Maths	Science	No of passes
2008 – Boys	59	45	63	34	65	23/23 – 100%
2009 – Boys	75	61	66	32	63	23/29 – 79%
2010 - Boys	49	32	59	22	53	16/20 – 80%
2008 - Girls	59	43	52	25	57	22/22 – 100%
2009 - Girls	61	43	47	20	48	15/24 – 63%
2010 - Girls	51	35	49	20	48	16/33 – 49%

The exams results are disappointing, the fall in English could relate to the lack of teachers attending the Teacher training programmes. A new maths teacher has arrived at the school and we are eager to support her with what she needs. The top 10 students are being groomed for success this year by the headmaster.

The exam results for Sinai School

	Kiswahili	English	Social Services	Maths	Science	No of passes
2008 – Boys	59	40	59	24	64	20/22 – 91%
2009 – Boys	55	40	49	27	47	32/44 – 73%
2010 - Boys	58	44	61	47	56	28/33 – 85%
2008 – Girls	60	41	53	12	61	27/32 – 84%
2009 - Girls	57	35	43	27	47	37/46 – 80%
2010 – Girls	58	48	56	40	52	39/47 – 83%

These exams results show great progress and we will continue to support this school as much as we can.

## Strategy 2 – Improve the health of the community

By addressing the health issues within the community the Livingstone Tanzania Trust want to enable the community members to live a happy life where they are able to actively contribute to their own lives and the lives of others.

There are many obstacles to improving the health of community. They need to be made aware of the causes of ill health and how they can be prevented, followed by how to detect the symptoms early and what action to then take to cure or contain the ailment.

Some diseases are lifestyle determined.

- Malaria is caused by the mosquito. Mosquitoes breed in standing water and bite at night. Removing the habitat and preventing bites is a good starting point to reducing the likelihood of contacting malaria.
- Changing the style of cooking will reduce the amount of smoke inhaled which will reduce breathing problems.
- Receiving a balanced diet will help the body develop the strength to fight diseases. We need to develop greater understanding of what local produce should be eaten and in what quantities. How they can be prepared and stored.
- Boiling water and hand washing are good ways to prevent contracting diseases that can lead to diarrhoea

Method	Location	Project Name	Project Notes
Food preservation	Waangwaray Community Waangwaray Primary School	Electric Free Fridges	The domestic fridges are too expensive and the distance to the manufacturers too great to make this a viable project at the moment. The industrial fridges are still being refined and tested. By preserving food one can extend their lives which can make it more attractive to grow. We need to test to see if mud walls work as well as cement ones.
Girl Guides	Manyara Region	Girl Guides	LTT has funded the establishment of the Manyara Girl Guides group. It is our hope that this group deal with health issues related to girls. LTT
Clean water	Kwaang’w Secondary school	Solar pasteurisation	A solar pasteurisation system was built and instruction left on how to use it, but the students failed to use it. The teacher with the notes left.
Nutritional seminars	Sawe Community	Briefing	A small seminar was held on the importance of food to health which highlighted the lack of understanding of what foods provide what types of vitamins and minerals suitable for good health. This needs to be expanded upon.
Vegetables	Frederick Sumaye secondary school	Market Garden	The students are growing spinach which they add to their lunch to improve their diet. The market garden was copied from Waangwaray demonstration farm. This needs to be copied at other schools
Clean hands	Waangwaray and Sinai Primary Schools	Clean hands saves lives	This simple programme provides schools with a water tank and soap alongside hand washing classes which explain to the students how to prevent their hands getting dirty and passing diseases to each other and to their mouths.
Boiling water	Waangwaray Community	Stoves with back boilers	By attaching a back boiler to the fuel efficient stove water can be boiled at the same time as cooking takes place and no additional firewood needs to be burnt.

### Strategy 3 – Develop sustainable sources of income for the schools and communities

Where individuals in the community can improve their income then they will be more likely to tackle the problems they face for themselves such as education, health, housing conditions. It is a matter of personal pride to be able to be self determining in this fashion. However without wishing to make generalisations, there is greater tendency for this to happen if the women are the ones holding the purse strings. So whilst the Livingstone Tanzania Trust work with community groups we work more closely with women’s groups.

By working with the community groups we are building up the skills, knowledge and confidence of the members to tackle not only the business problem but also tackle social issues such as gender inequality and extreme hardship. It is important that the groups are self determining and that the Livingstone Tanzania Trust acts in an advisory capacity and that the work is done by the group, so that the responsibility and the rewards go back to the group. We work with groups on such activities as record keeping, accounting and planning. In addition we have offered small grants and loans to groups to assist them in establishing their small businesses.

Our work is not restricted to purely business skills but also general life skills including health, hygiene and environmental sustainability. This is an area that LTT wants to expand into as part of its exit strategy. In the educational environment we want to increase the knowledge and teaching skills of the teachers in the school where we work and include other schools where we are not yet working.

Method	Location	Project Name	Project Notes
Child Sponsorship	Kwaraa Secondary School	Student sponsorship	<p>We are currently sponsoring</p> <ul style="list-style-type: none"> <li>• Phillipo who is hard of hearing. He is at a boarding school outside Moshi and requires full board assistance and help with transport.</li> <li>• 3 orphans who are Kwaraa Secondary school and will finish their schooling in Dec 2011</li> <li>• 2 students at Kwaraa Secondary School who have just started year 1</li> <li>• 1 student at Sing Secondary school , a boarding school where we are proving Tsh 200,000 towards the cost of the fees, the rest is being paid for by her parents</li> </ul>
Women’s Group	Waangwaray Community	Fuel efficient stoves	<p>We are working with this group assisting them with their business of making and selling fuel efficient stoves. The team need more assistance with sales and we have agreed to subsidise the labour costs (£1 per stove). We have arranged for more training to be had to look at different styles of cooker that are cheaper. The training is from Sunseed Tanzania, a recognised charity specialising in stoves</p>
Community group	Sawe	Pig business	<p>We are working with this group on their pig business; they are one year into a three year project that has very clear parameters. We are expecting the first batch of piglets in May 2011. The 30 members have been reduced by the community down to 20. The Muslims are still involved and their chicken part will be looked at next year once LTT has made better headway with the chickens</p>
Sinai Community Farming	Sinai Waangwaray Primary School	Fish ponds x 10 School Demonstration Farm	<p>We have not had any feedback on this project but the ponds have been built and are in working order.</p> <p>The Waangwaray Primary School Farm was conceived to be multifunctional.</p> <ol style="list-style-type: none"> <li>1. To generate an income for the school that will help fund ongoing building maintenance thus reducing the demands that the school makes on the community.</li> <li>2. To demonstrate new crops and farming techniques that could be copied by the community.</li> <li>3. To provide the students with the opportunity to learn about different kinds of farming and the logic behind these approaches.</li> <li>4. When appropriate the farm is to be managed by the School and Community thus allowing LTT to leave.</li> </ol> <p>The crops had a bad year, the market garden did well but the farm is still not making a profit. A review of the plans was undertaken by a volunteer and the project manager and farm manager are designing a way to make the farm more profitable.</p> <p>The bananas and fruit are yet to provide an income but ought to this year or next. The 3 lease has been extended for a further 3 years.</p> <p>There is conflict with a neighbouring farmer who wants to graze his cattle on the school land and is being denied. He is suggesting that the farm is making a profit and LTT are stealing it. We have agreed to have more open book keeping with the school to prevent this story from taking hold.</p> <p>Two additional fish ponds were added this year</p> <p>A Market garden was added which yielded a great supply of tomatoes</p> <p>A new water pump was bought (June2010) and mended (Feb 2011)</p> <p>We have diversified the goats into milk and meat and divided the pens accordingly. The goats are now 50%</p>

Orchard

Sinai Primary School

Orchard

grazing. The Tottenburg's are aborting their off spring. The vet does not know why, the change of diet has not helped. We think it is time to call a day on them and focus on meat goats only.

The cows have a milking and cleaning pen and are also 50 grazing, this has improved their health and milk productivity

Our 3 cows have had 4 calves. We are struggling to feed all the livestock and whilst we are planting grass, we need to develop a scheme to off load some. The pyramid scheme seems logical as long as the farmers have suitable grass lands to feed the goats/cows.

The chickens and ducks are not laying many eggs and the chicks die early, it is suggested that we need to provide an incubator and heat lamps to help the chicks survive. This is agreed.

Mr Marcelli has taken a pay reduction and while he is in charge of the whole farm he is responsible for the crops, fruit trees and Josephat a pay rise and is responsible for market garden and livestock. Jason to organise training

This project is aimed at establishing an orchard at the school where there are fruit trees to provide fruit for the students to improve their diet, firewood trees to burn in the school kitchen and timber tress to sell in the market to provide an income for the school.

## Administration

The administration of the Trust is a vital part of the work that we are doing and provides the basis for everything that follows from fund raising, research, network building, volunteer organising and team leading.

The UK administration is mostly undertaken by Julian with Clive looking after the registration and finances. Tum has helped develop the website framework.

Activities are divided into the following areas

1. Fund raising
2. Marketing and Communications
3. Spending funds in UK
4. Spending funds in Tanzania
5. Monitoring, evaluation and impact assessment
6. Misc

## Fund Raising

Family and Friends	At the moment Friends and Family generate an income of £438 a month (from 16 people), and this we want to expand as it does not cover out monthly outgoings.
Schools and Colleges	LTT have a presence at 10 schools, some of these with thanks to Inspire Worldwide. Not all are on long term sponsorship deals. There are more schools to contact. All contacts welcome
Public speaking	JP has spoken at one community group, CS has spoken at one event also
Website	The new website is in its final stages with the gallery, automated newsletters and volunteer registration nearly completed. Transfer from old to new due June 2011. We have established a link with bmycharity to deal with fund raising donations
Sponsored activities	2 events this year with Julie Baldwin climbing Kilimanjaro on our behalf. The funds are going to the Frederick Sumaye School. Clive ran in the Berlin marathon. In July 2011 we have another event a cycle from London to Paris. We also have a contact running the 3 peaks challenge for us
Grant applications	We have sent off over 400 grant applications and received a positive response from just 8.
Volunteers	We have had a few volunteers pass through and they have generated significant funds for the work. 7 independent volunteers and 5 Quest, 5 from Karen in USA and 14 from Roadmonkey plus 3 donor visits. We do not expect Roadmonkey to return
Tourists	We had 2 tourists visit the Maasai this has yet to generate additional income. A quest group also visited the Maasai and contributed directly to their school building scheme
Christmas cards and gifts	The cards broke event this year as one school ordered a lot but failed to sell them. The Christmas gifts continue to be purchased but need to be marketed better. Consideration needs to be given to the Christmas cards and additional cards that can be used at other times of the year.
Christmas Fairs	We did not attend any Christmas fairs this summer
Gift Aid	This is the last year of 28% gift aid with the new rate of 25% starting April 2011.
Consultancy	We received an income from Karimu International for their community survey. We also received an income for organising an enterprise Day at a school
Sponsored Children	One of the donors funding LTT are £500 behind in their payments due to lack of income from their shares. This will be made up when the time is right.
USA	The monthly allowances from USA have not arrived all year and the USA are currently in debt to LTT to the sum of \$9329

## Marketing and Communication

Website	The website is in its final stages of development, there are more things to look at. Google analytic will help us see who is going where. The friends of Livingstone Tanzania Trust with 219 friends, is being closed down as it does not allow much development. A Livingstone Tanzania Trust will be established (May 2011) that can attract more donors, and communicate more effectively.
Brochures	The brochures continue to be a short snappy illustration of what we do and who we are.
Newsletters	We have sent out 3 news letter this year with the final one being 8 pages. The newsletters have in the past been "kitchen table" in their design which has suited us, however as we grow we need to be seen to be more professional. We need to look at a standardised layout. We also need to be sending out a monthly e-newsletter to update everyone on our progress. This requires a build email ability that allows us to add addresses. This will allow us to reduce the amount of paper versions but also to increase our feedback and perhaps keep them to double sided letters which we can ask corporate to print for us.
Donor updates	With different donors looking after different schemes there is a complicated process of keeping donors updated and this needs to be addressed. This is especially complicated by the Christmas gifts

Emails	We need to centralise ALL our contacts on to the LTT email list.
Schools	We need to work with the schools to develop, with them, links to their fellow cluster schools. We need to develop more school activities on the website, have slides and colouring in ideas for the students. Run colouring competitions, it would cost £ to enter and the winner gets a prize from Africa.
T-shirts	Progress has been made with the T-shirts and they are in the process of being printed at no cost.
Links with websites	LTT has joined Together4africa, a group of small charities where we share information and assist each other. We are also on the charity challenge site, Ethical Junction; I know a great place, Omprakash, Karimu International and Twitter.

### Spending funds in the UK

Travel	JP and CS meet regularly; JP has to travel to schools and other meetings. LTT cover these costs. JP travels to and from Africa to manage, research and develop the projects. These costs are included in project costs
Research	A lot of time is spent developing new ideas that come from book and internet research. We also have to research the grant making bodies to determine who we need to write to and when.
Office Supplies	The office spends money on paper, notebooks, envelopes and stamps. At the moment there is no office space cost, the internet and phone are provided free by a donor. This is expected to change in 2011
Projects	Some funds are spend on projects, this is normally for books for Tanzania, learning games and other educational material that is needed
Marketing	There is a cost for Christmas cards, brochures. Where possible we get the newsletters for free. Grant applications require stamps and envelopes.
Governance	We have to get our accounts independently vetted.
Wages and salary	Julian has continued to defer any salary payments until the charity is on a solid footing, we are paying for BUPA health care. This allows him to have attention when he needs it so as to reduce the negative impact his absence might cause. We have also contributed to his NI costs for 2009-10 to ensure that his state pension provision is kept up to date.

### Spending Funds in Tanzania

<u>Wages</u>	On an ongoing basis we employ 2 part time teachers (the trainers), 1 kindergarten teacher, 7 students, 1 security guard, 3 farm hands and a farm manager as well as Joas and Jason. We expect in 2011-12 to add another kindergarten teacher and the two chair's of the feeding programme Hardship Fund
<u>Projects</u>	Many of the projects we run are building projects that require materials and skilled labourers.
<u>Administration</u>	We have registered our Charity as an NGO in Tanzania
<u>Car</u>	Our second hand 4x4 Toyota Land Cruiser receives ongoing maintenance and repairs. The poor roads take their toll on the car but with the slow improvement of the roads, things are looking good. The car is a vital part of what we are doing, transporting people and materials to the different projects.
<u>Land</u>	We are in the process of buying land for the demonstration farm, this will require land surveys as well as land payments, deed transfers. We hope to complete this process in 2011-12

### Monitoring, Evaluation and

#### Impact Assessment

<u>Teacher Training</u>	There are now 15 teachers from over 7 schools in attendance. Sadly the Waangwaray teachers feel it is too far for them and no longer attend (except for Teacher Devota). Mr Walter from Sinai also has stopped attending. The teaching methods are good but could be more inclusive and have more group work. This has been suggested. The English results at Sinai are significantly better than at Waangwaray and more teachers from Sinai attend.
Fish Farming	The fish ponds have been copied successfully. Some of the ponds have problems and advice has been given to the owners on how they can be rectified. Some of the farms leave the taps running into the pond and this we advise against as we do not want a negative impact on the ground water. This needs to be monitored.
Market Garden	The market garden is being copied by some families in Waangwaray and Sinai but impressively by other schools. We need to develop better systems for students to copy at home
Community assessment	We want to conduct a 4 year community impact study in Oct/Nov 2011 to determine what the real impact of our work has been and so provide measureable data. This will be on the Waangwaray Community.

#### Misc

Visas	While this issue appeared to be sorted, a new officer in Babati has changed that and we need to register in Dar. All volunteers need to get a class C residency visa.
Culture	There continue to be cultural difference between UK and TZ Trustees, different attitudes, expectations and systems of work which occasionally lead to confusion and misunderstandings.

Employees

90% of the employees are Tanzanian. The Livingstone Tanzania Trust continues to be an equal opportunities employer and volunteer host where opportunities are the same regardless of age, gender ethnicity, sexual orientation, religion and HIV status.

Memorandum of Understanding  
Ethical and responsible service  
provider

This has been drafted and agreed between the Town Council and LTT and is awaiting signature.  
LTT continues to abide by and promote best practice for volunteering and tourism.

### **Trustee activities**

Julian Page

The founder, director and Trustee, Julian runs the day to day activities of the Trust.

Clive Shiret

Clive is the Secretary and Treasurer. He managing the finances, the governance, the legal and Trustee issues both in the UK and Tz

Mike Hodd

Mike provides valuable guidance to LTT. He has been busy in Nigeria a lot this year but his efforts are still very much valued

Joas Kahembe

Joas is the local Trustee in Tanzania and looks after the governance, accounts there

Reverend Jason Kahembe

Jason is a Trustee and our local project manager who deal with all the projects on a daily basis.

John Kahembe

John is a Trustee in Dar es salaam and has helped us establish LTT as a Trust and he is assisting in getting the information about the process for getting visas

Luta Maliyankono

Luta is a Trustee and also lives in Dar es Salaam and is a silent Trustee but will offer advice and guidance when asked.

Tum Kazunga

Tum is a Trustee and has been helping us with our technological upgrade from stone age to modern times

### **Other helpers:-**

Niduk Wijayasinga

Niduk lives in Canada but has helped us with new technology to help us manage our donors, has written some grant applications for us. She has been a good friend to LTT

Jane White

Jane has been to Babati to visit us and has written a paper on the teaching and how we can develop a more effective teacher training programme and has helped us develop a contact with Impact Teachers, who we hope to work with as they send teaches to come and train our teachers

Paul Martin and Vincent Farquhar

Paul came out in march and has helped review the farm and pig projects and wants to continue his participation with us. Vincent has helped us develop the school feeding programme and the nutritional aspect of it He was a great help and also made a great donation.

## Priorities for 2011-12

<b>High Priority</b>	<b>Low Priority</b>	<b>Administration</b>
Complete the purchase of the land at Waangwaray and transfer it all to LTT so that it can be developed in to an agricultural training centre with accommodation	Staff toilet at Managhan Primary School	To add a new Trustee to the team to bring additional skills and expertise
Put in better tables and chairs in to the Kindergarten at Waangwaray	Expand the kitchen at Sinai	To recruit UK based volunteers to start reducing the workload on JP and bringing in more skills
Chickens to get heat lamps	Fund a kindergarten teacher for a year	Develop the corporate fund raising side
Develop the pigs against poverty business plans	Expand the teacher training programme to Maths	Develop the internet site for more school based learning
Develop Keyhole gardens at Sinai and Waangwaray and scale up into the community	Develop the stove business further	Establish monthly newsletters via email
Develop more bag farms		Develop a core list of email addresses
Review the Tottenburg goats.		To create a new LTT Bank account in Babati
Scale up the reading competition		Talk in more schools
School feeding programme with community nutrition guidance		Develop a relationship with send a cow
Food store at Sinai		Develop a relationship with Impact teachers
Library at Sinai		Sign off the MoU with the Town Council
Classroom at Sinai		Develop some log frame analysis systems
Classroom at Waangwaray		
Demonstration farm to be self sufficient		
Fish ponds at Waangwaray		
Books at both schools		
Solar Lamps as motivation awards for reading competition		
Expand the orchard at Sinai		
4 year impact assessment		
Install the water playground at Sinai		
Develop the fridge concept further		
Cement the floors at Sinai		
Put glass in the windows at Sinai		