



Data Protection Policy

The Board of Trustees of Livingstone Tanzania Trust, located at 14 St Davids Drive, Leigh on Sea, Essex SS9 3RF are committed to compliance with all relevant UK laws in respect of personal data, and to protecting the “rights and freedoms” of individuals whose information Livingstone Tanzania Trust collects in accordance with the General Data Protection Regulation 2016 (GDPR). To that end, Board of Trustees has developed, implemented, maintains and continuously improves a documented personal information management system (‘PIMS’) for Livingstone Tanzania Trust.

LTT has never shared personal data with anyone without permission

There are minimum levels of information we need to obtain for different purposes - such as donating money or signing up to Gift Aid.

- We always ask for your name and title, so we know how to talk to you.
- We need to be able to confirm any transactions you make on the LTT website by sending you an email, which is why the email field is mandatory on all our web forms. This email will be used for consent purposes, where you can indicate whether you grant permission for LTT to contact you about projects and fundraising activities and if so in what way we can contact you e.g. email, post, messenger etc
- Where we ask for your house number and postcode this is so that we hold a valid postal address for you for the following reasons:
 - To claim Gift Aid
 - To send you relevant information if you have asked us to post it to you.

LTT use the services of vetted specialist third party providers (e.g. Enthuse/Stripe/Givergy) to ensure the security of your data and as a result we never see your banking or credit card details

LTT’s Data Protection Officer / GDPR Owner as of 1st January 2018: Clive Shiret (Trustee)

This policy was reviewed in May 2020, December 2021, June 2022, November 2023

and will be reviewed again in June 2025